



2017 - 2018
Quarterly Project Monitoring Form – Q3 October to December 2017

1.0 Project Title and Applicant(s)

Project Name:	Supporting Socially Marginalised in North Solihull		
Start Date (month/year)	April 2017	End Date (month/year)	March 2018 Amended to Dec 17/Jan 18
Delivery Organisation	Isore Media CIC		
Main Contact (Name)	Jason Turner	Job Title	CEO/Lead Tutor

2.0 Project Summary and Objectives – project (brief description)

Isore Media are a Community Interest Company with an excellent track record in providing training opportunities to individuals with little or no previous educational attainment. We predominantly work with individuals with a history of; substance misuse, criminal justice and/or mental health issues, recognising that many of our clients will fit into one or more of these categories.

This project will deliver two OCNWMR accredited courses in team working and own and future development using film making as an engagement tool. The benefit of OCNWMR foundation courses is that not only will participants build in confidence as they gain a nationally recognised qualification but the course will also be used as a stepping stone, participants will undertake goal setting activities as a precursor to entering further learning opportunities, volunteering or employment. In addition to qualifications the courses also incorporate the development of soft skills. Whilst these personal skills are less tangible than technical skills, they do impact on the ability of a potential employee to adapt to the work place and become an effective member of staff, (UKCES, 2015)

The Personal Development through Media course will be available for up to 8 people per course providing OCN accreditation in team working skills and personal. Each course runs one day a week over 12 weeks

This consists of an introductory week which gives the participants time to get to know the tutors and each other, 10 weeks learning how to set up and use broadcast camera equipment such as camera and tripod as well as settings and feature within the camera. They will also learn about directionality of microphones and the correct microphone selection. They will also learn about shot framings, job roles, storyboarding, script writing and project planning as well as the importance of permissions and intellectual property transfer as a media producer. The students will then take their newly acquired learning and plan and as a team create a short-filmed sequence of their own

The final week is a celebration of success and a graduation of the students, they will be presented with their certificates and showcase their completed film to guests including members of the service from which they are a client.

3.0 Progress made during this quarter

Key Milestones in Project Delivery

Please describe progress made against Key Milestones (any major revisions will be reported to the Socio Economic Workstream)

Key Milestone	Status*	Qtr 3 (Oct – Dec)**	Qtr 4 (Jan– March)**
Service Consultations	1	Service consultations were carried out as per our projections See Outputs/Outcomes for full details	
2nd Cohort learner induction	1	2 nd course induction took place 19 th October 2017	
Graduation of 2 nd cohort by January 2018	1	Graduation is planned for 11 th January 2018	
Number of peer mentors 2	3	Only one student was able to become a peer mentor	

* 1 = completed, 2 = on target, 3 = non achievement or slippage.

** Include details of activities, relevant statistics, and attach evidence of progress.

Please complete if there has been any re-profiling or underachievement during the current quarter

Key Milestone(s)	Qtr	Reason for non achievement or slippage	Proposed Action to address non achievement or slippage
Number of peer mentors 2	3	The majority of students who attended the first course are unavailable due to education or work However one prior student was recruited and did an excellent job	



Outputs/Outcomes

Please provide evidence of achievements during the current qtr (e.g. no. of jobs created, local residents benefiting from the project, community engagement opportunities, qualification gained)

Target	Qtr 3 (Oct – Dec)**	Qtr 4 (Jan– March)**	Total
Learner induction	The target induction date for the second cohort was October the 19 th 2017		
2nd course delivery and graduation	The course will have taken place over 12 weeks in total, with the first week being for the student induction and the final week in January 2018 a celebration of success in the form of a graduation ceremony in which students received their OCN accredited certificates		
Evaluation	Course workbooks were checked weekly, for accuracy and OCN accreditation compliance. Workbooks, ILP's and feedback forms were deemed complete and all students were passed to receive the targeted awards		
Supported into further learning	To be reported in final quarter		
Supported into work experience	To be reported in final quarter		

** Include details of activities, relevant statistics, and attach evidence of progress.



Please complete if there has been any re-profiling or underachievement during the current quarter

Target(s)	Qtr	Reason for non achievement or slippage	Proposed Action to address non achievement or slippage
8 Clients per course	2	<p>Our targets were to induct 8 clients on to each course: the actual number who signed up for the 2nd course were 13 out of which 6 were inducted with 4 graduating in quarter 4</p> <p>Out of the 11 who signed up: 4 completed, 3 found work before the start date, 3 failed to turn up on the day, 1 left after 2 weeks</p>	This was the last course funded, therefore no further action is proposed



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4.0 Project Income and Expenditure

Please complete attached sheet.

5.0 Evaluation of Project Delivery (if appropriate)

Key Successes achieved during the quarter – please describe the key successes and lessons learnt

The course started on the 19th October with the graduation on the 11th January 2018 and we are pleased to report that all of our cohort remain abstinent during the course and no reports of offending. We feel this is a success as boredom and isolation can often lead to reoffending and relapse.

6.0 Key Challenges

Please describe the major challenges you encountered in the quarter, how these have been addressed and what future challenges you anticipate (if any)

As reported last quarter, our main challenge was meeting the targeted number in the cohort of 8. Only having 4 graduate whilst disappointing can be sadly indicative of the client base with which we work or the services that they attend.

7.0 Equality and Diversity

Please use this space to provide examples as to how you have taken steps to promote equality of access and monitor uptake.

We pride ourselves on our non-judgmental outlook and inclusivity in all we do at Isore Media CIC. Our course starters were from mixed backgrounds, religions, ethnic origin and ability; unfortunately, the young man in the wheelchair from the 1st cohort was taken ill and unable to complete, but whilst he was on the course we welcomed his carer and gave extra support with his work. Part of the Individual Learning Plan for each course starter included an equal opportunities monitoring section and will provide statistic's should you require them

Name:

Jason Turner – jason@isoremedia.org

Signature (main contact):

Signed digitally – send online

Date:

_____20th January 2018_____



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