



2017 - 2018
Quarterly Project Monitoring Form – Q3 October 2017 to December 2017

1.0 Project Title and Applicant(s)

Project Name:	Volunteer to Work		
Start Date (month/year)	April 2017	End Date (month/year)	March 2018
Delivery Organisation	Colebridge Enterprises		
Main Contact (Name)	Chet Parmar	Job Title	Head of Employment & Skills

2.0 Project Summary and Objectives – project (brief description)

To increase the capacity of Colebridge Enterprises by creating a Volunteer Coordinator post, that will in turn increase the numbers of volunteers that can benefit from work experience. The organisation operates automotive assembly and packing social enterprise. Staff are DBS checked and trained in health and social care. The team are experienced with supporting those aged 15+, as well as individuals with disabilities.

The volunteer coordinator will also look to improve the breadth of training on offer, develop partnerships and look at additional opportunities for funding / work.



3.0 Progress made during this quarter

Key Milestones in Project Delivery

Please describe progress made against Key Milestones (any major revisions will be reported to the Socio Economic Workstream)

Key Milestone	Status*	Qtr 1 (April – June)**	Qtr 2 (July – Sept)**	Qtr 3 (Oct – Dec)**	Qtr 4 (Jan– March)**
Volunteer Mentor Appointed	1	Complete	Complete	Complete	
Apprenticeship Created	1	Complete	Complete	Complete	

* 1 = completed, 2 = on target, 3 = non achievement or slippage.

** Include details of activities, relevant statistics, and attach evidence of progress.

Please complete if there has been any re-profiling or underachievement during the current quarter

Key Milestone(s)	Qtr	Reason for non achievement or slippage	Proposed Action to address non achievement or slippage



Outputs/Outcomes

Please provide evidence of achievements during the current qtr (e.g. no. of jobs created, local residents benefiting from the project, community engagement opportunities, qualification gained)

Target	Qtr 1 (April – June)**	Qtr 2 (July – Sept)**	Qtr 3 (Oct – Dec)**	Qtr 4 (Jan– March)**	Total
24 Volunteers	12	6	7		24
1 Apprenticeship	2	0	1		3
1 Post	1	0			1
3 Volunteers Supported into Work	0	2	2		4
4 External placements created	0	1	2		3

** Include details of activities, relevant statistics, and attach evidence of progress.

Please complete if there has been any re-profiling or underachievement during the current quarter

Target(s)	Qtr	Reason for non achievement or slippage	Proposed Action to address non achievement or slippage



North Solihull Partnership

Social and Economic
Workstream Programme

4.0 Project Income and Expenditure

Please complete attached sheet.

5.0 Evaluation of Project Delivery (if appropriate)

Key Successes achieved during the quarter – please describe the key successes and lessons learnt

This quarter has been fantastic in terms of being able to offer a new apprenticeship opportunity to a former volunteer. Additionally, we have created, through our new health and wellbeing intervention worker, new volunteering placements within packing, administration and I.T. We have been able to support even more younger adults with autism. One of the individuals has been supported into work at another charity and we have received thanks from his foster parents for the work that we put him with him *“Happy new year. Just to say thank you for the work you did with TH it also helped him to settle down in a difficult period of his life. We wish you all the best in the future. Kind regards, X & X”*

6.0 Key Challenges

Please describe the major challenges you encountered in the quarter, how these have been addressed and what future challenges you anticipate (if any)

This was a difficult quarter due to the announcement of local authority funding cuts that support the work that we do at Colebridge Enterprises. We have had to press on during a period of significant uncertainty and have had to deal with the risk to North Solihull jobs, placements and the potential closure of the social enterprise. Fingers crossed for 2019/2020.

7.0 Equality and Diversity

Please use this space to provide examples as to how you have taken steps to promote equality of access and monitor uptake.

We are a Disability Confident Partner.



Name: Chet Parmar

Signature (main contact):

Chet Parmar

Date:

15th January 2018

North Solihull Partnership Social and Economic Workstream Programme
